



Policy on Privacy, Use, and Disclosure of Personal Information

1. The NMCGSA will not collect information from members unless that information relates directly to, or is necessary for, the activities and operations of the NMCGSA.
2. The NMCGSA will not rent, sell, or share personal information about members with other parties without the permission of members.
3. The VP Communications & Student Outreach is responsible for protecting the personal information collected by the NMCGSA and will make reasonable security arrangements to protect against such risks as unauthorized access, collection, use, disclosure, or disposal.
4. Members' emails for use in the NMCGSA listserv will remain accessible to only the VP Communications & Student Outreach and President. Access may be extended to authorized individuals when necessary (e.g., to the Chief Returning Officer for annual elections).
5. Upon request, a member must be informed of the existence, use and disclosure of their information, and shall be given access to it. Members may verify the accuracy and completeness of their information, and may request that it be amended, if appropriate.
6. This policy must remain in compliance with, and take guidance from, UTGSU Policy O13 (Privacy, Use, and Disclosure of Personal Information) and the University of Toronto Policy on the Appropriate Use of Information and Communication Technology. In the event of a conflict, the latter will take precedence.

Adopted December 20, 2023